

Child and Youth Care Association of Alberta
Annual General Meeting and Executive Meeting
Saturday, February 16th, 2002.
Woods Homes, Calgary, Alberta.

Attendance: Pat Foran, Curtis Stevens, Jennifer Smith, Sara Clark, Dana Beresh, Bruce Clarke, Jackie Paplawski, Liz Brown, Selene Sorensen, Tara Reimer.

1. Introductions, welcome to Liz Brown from Enviros in Calgary, Selene Sorensen from Catholic Social Services in Edmonton, and Tara Reimer from Alberta Mental Health in Medicine Hat.
2. Due to the low turn out it was decided that we would combine the Annual General Meeting and the Executive Meeting into one.
3. Dana motioned that we officially change the name of the members at large to Directors. This was seconded by Jenn and all voted to accept this change. Bruce agreed to assist Gail make this change to the by-laws and to inform the membership.
4. Bruce motioned to change the name of the Executive to the Board of Directors. He also motioned that members of the Association be elected to the board of Directors and that the board then votes for the Executive positions who would then run the day to day operations of the Association. Seconded by Dana, all voted to accept this change. Again Bruce agreed to help Gail make the changes to the by-laws and to inform the membership.
5. Bruce also agreed to look through the by-laws to ensure that they are up-to-date and accurately reflect the current structure of the Association.
6. Bruce motioned that the quorum be changed to 7 for all Association meetings and that there be at least one of the President or Vice-President members in attendance for quorum. Seconded by Sara, all voted to accept this change. Again, Bruce will assist Gail to amend the by-laws and inform the membership.
7. A description of the duties and responsibilities of the board members was given for the benefit of the new members. We also updated them on the steps that the board has been taking in the past two years to ensure that we are doing what the by-laws state.
8. Election of new board members and Executive positions.

Tara Reimer, Selene Sorensen, and Liz Brown were all elected to the board.
Pat Foran, Bruce Clarke, and Sheri Gessner were all re-elected to the board.
The board voted Pat to be the Vice-President South.
The board elected Bruce to be the Vice-President North.
The board elected Selene as the Treasurer.
The board elected Dana as the Secretary.

9. Jenn reported that the Mt. Royal scholarship is official and will be available next year to students. The students must be a member of the Association, be full or part time and be in either Child and Youth Care, Social Work, or Disabilities studies. Jenn has also instituted a partnership with their Child and Youth Care program which allows the President of their student Association attend Our board meetings, gives \$5.00 back to their Association from each membership, they have to account for how this money is spent.. Jenn would like us to

update our brochures as they are outdated and not very professional looking. Sara is currently working on this. Jenn will share her documentation with Bruce to approach Grant McEwan and Curtis to approach Lethbridge and Medicine Hat to get scholarships set up there too. Jenn is also representing the Association at the upcoming Child Mental Health Awareness Week luncheon at Mt. Royal. Jenn has also helped Varley Weisman in Lethbridge purchase some new certification manuals. Jenn was also wondering about the new logo, Pat reported that the logo is being re-done by a graphic artist in Edmonton and should be done in app. 1 week. Jenn is also doing a school project on the effects of the cutbacks of services, we thought that we should leave the Association out of this endeavor for now.

10. In reviewing the by-laws, each committee chair is required to submit an annual report for the Annual General Meeting. This was not done and so we agreed to have these ready for the March mail-out.
11. Bruce provided an update on the conference. He handed out a preliminary budget and the break even # of participants required to pay all expenses, app. 125. They have one keynote speaker booked, they are working on the second, they have all of the sessions decided, the brochure should be out in two weeks. The Ramada Inn is booked, he negotiated a very reasonable rate for the rooms, parking is free. The banquet will be an additional charge of #30.00, the conference will be \$130.00 for members, \$180.00 for non-members. Approval was given for special recognition of a member at the conference.
12. Pat gave an update on the legislation committee. There is a small group at Hull interested in helping Pat out with this endeavor. The task appears bigger than originally thought and help will be needed from others to get letters of support, survey's, etc. The key points to be addressed from the feedback on our last proposal were to increase numbers, increase the Aboriginal representation on the Association, prove that we are an essential service, and to get Child and Family Services to support us. Pat would like to meet with Jim Boyd and Wayne Turvey from Edmonton to get advice from them so that we don't reinvent the wheel. Bruce agreed to arrange this and will also invite Pierre Berube from the Alberta College of Psychologists for his expertise.
13. Pat reminded everyone of the national conference in Newfoundland in October. He suggested that we attempt to subsidise long serving board members to attend if we turn a profit at the conference, all agreed to re-visit after the conference.
14. Sara has agreed to take over the website administration from Curtis. There are a # of errors on the website that she will fix and she will remove the home phone numbers of board members as well. She will also amend the new member section to accurately reflect new Vs re-joining members. Sara is now doing all of the media duties, website, brochure, and newsletter. We agreed to let Bruce put a link to RBC Solutions on our website. A reminder to get any business discounts into Sara so that this can be posted on the website. Submissions from committee's, articles, etc. are required by April 15th.
15. Dana reported on the promotion committee. We drafted a letter to the M.L.A.'s in regards to our concerns about the recent cutbacks, but have decided that the timing is not right to send it out due to our legislation push.
16. Our next meeting will be in Edmonton on April 6th, the time will now be 11:00 to 4:00, Bruce will try to book a room at Grant McEwan again. We also set a June 22nd meeting for Medicine Hat and a Sept. 14th meeting for Calgary, possibly at Enviro.
17. New board member info:

[Tara Reimer](#)

At-Risk Youth Therapist
Alberta Mental Health Clinic
Medicine Hat Alberta

[Selene Sorensen](#)

Team Leader
Catholic Social Services
Edmonton Alberta

[Liz Brown](#)

Resource Coordinator
Enviros Wilderness School Association